

*delete as appropriate

Name of organisation and approval reference: XXXXXXXX EE.145.01xx

MOE revision No. and date: rev. x from dd.mm.yyyy

Approved: directly ☒ indirectly ☐

C - In compliance; F – Finding; R – Remark/Recommendation;
N/A – Not applicable; NR – Not reviewed; IC – Implementation check

FindingsPart 1 [ManaFindingsgement](#) [link to Findings](#)

Ch	Part-145 ref.	Title	Date: Kuupäeva sisestamiseks klõpsake siin.
1.1	145.A.70(a)1, GM 145.A.70(a), 145.A.90(a)	Corporate commitment by the accountable manager	-
1.2	145.A.30(a)2, 145.A.65(a), AMC 145.A.65(a), 145.A.70(a)2	Safety and Quality Policy	-
1.3	GM 145.A.10, 145.A.70(a)3, 145.A.30(a), AMC 145.A.30(a), 145.A.30(b)1, 145.A.30(b)2, 145.A.30(b)4, AMC 145.A.30(b), 145.A.30(f), AMC 145.A.30(f)	Management personnel	-
1.4	145.A.70(a)4, GM 145.A.70(a) 145.A.30(a), 145.A.30(b), 145.A.30(c), AMC 145.A.30(b), AMC 145.A.30(c), AMC 145.A.30(d), AMC 145.A.30(f) AMC 145.A.10, 145.A.65(c)1, 145.A.65(c)2, AMC 145.A.65(c)(1), AMC 145.A.65(c)(2), AMC 145.A.35(i), 145.A.90(b)	Duties and responsibilities of the management personnel	-
1.5	145.A.70(a)5	Organization Management Chart	-
1.6	145.A.30(g), 145.A.30(h)1, 145.A.30(h)2, 145.A.30(j)1, 145.A.30(j)2, 145.A.30(i), 145.A.30(k), 145.A.30(l), 145.A.35(a), 145.A.36, AMC 145.A.30(g), AMC 145.A.30(h), AMC 145.A.36, 145.A.70(a)6, Appendix IV	List of Certifying staff and B1 and B2 support staff (Note: a separate document may be referenced)	-
1.7	145.A.70(a)7, 145.A.30(d)	Manpower resources	-
1.8	, 145.A.25(a)1, 145.A.25(a)2, AMC 145.A.25(a), 145.A.25(b), AMC 145.A.25(b), 145.A.25(c)1, 145.A.25(c)2, 145.A.25(c)3,	General description of the facilities at each address intended to be approved	-

	145.A.25(c)4, 145.A.25(c)5, 145.A.25(c)6, 145.A.75(d), 145.A.40(a)3, 145.A.70(a)8 Appendix III		
1.9	145.A.70(a)9, 145.A.10, AMC 145.A.10, GM 145.A.10, 145.A.20, AMC 145.A.20, 145.A.42(c), 145.A.75(a), 145.A.75(b), 145.A.75(c), 145.A.75(d), 145.A.75(e), Appendix II, Appendix III	Organization's intended scope of work	-
1.10	145.A.70(a)10, AMC 145.A.80, 145.A.85, 145.A.15, AMC 145.A.15, Appendix III to AMC 145.A.15	Notification procedure to the competent authority regarding changes to the organisation's activities / approval / location / personnel	-
1.11	145.A.70(a)11, 145.A.70(a)12, GM 145.A.70(a), 145.A.70(b), 145.A.70(c), 145.A.85, 145.A.65(b)2, AMC 145.A.65(b), AMC 145.A.65(b)(2), Appendix III, AMC to Appendix III	Exposition amendment procedures	-

Part 2 Maintenance Procedures

[link to Findings](#)

2.1	145.A.42(a), 145.A.75(b), AMC 145.A.75(b),	Supplier evaluation and subcontract control procedure	-
2.2	145.A.42(a), 145.A.42(b), 145.A.42(c), 145.A.42(d), AMC 145.A.42(a), AMC 145.A.42(b), 145.A.42(e), M.A.501(a), M.A.501(c), M.A.501(d)	Acceptance/inspection of aircraft components and material from outside contractors	-
2.3	145.A.25(d), AMC 145.A.25(d), 145.A.42(b), 145.A.42(d), AMC 145.A.42(d), M.A.504(a), M.A.504(b), M.A.504(d), M.A.504(e)	Storage, tagging, and release of aircraft components and material to aircraft maintenance	-
2.4	145.A.40(a)1, AMC 145.A.40(a), 145.A.40(b), AMC 145.A.40(b)	Acceptance of tools and equipment	-
2.5	145.A.40(b), AMC 145.A.40(b)	Calibration of tools and equipment	-
2.6	145.A.40(a)1, 145.A.40(a)2, AMC 145.A.40(a), 145.A.40(b), AMC 145.A.40(b), AMC 145.A.45(d)	Use of tooling and equipment by staff (including alternate tools)	-
2.7	145.A.25(d), AMC 145.A.25(d), AMC 145.A.47(a)	Cleanliness standards of maintenance facilities	-
2.8	145.A.45.(a), 145.A.45.(b)1, 145.A.45.(b)2, 145.A.45.(b)3, 145.A.45(b)4, 145.A.45(b)5, 145.A.45(d), 145.A.45(e), 145.A.45(f), 145.A.45(g), AMC	Maintenance instructions and relationship to aircraft/aircraft component manufacturers'	-

	145.A.45(b), AMC 145.A.45(d), AMC 145.A.45(e), AMC 145.A.45(f), AMC 145.A.45(g)	instructions including updating and availability to staff	
2.9	145.A.42(c), AMC 145.A.42(c), 145.A.45(a), 145.A.48(d), AMC 145.A.50	Repair procedure	-
2.10	145.A.30(e), 145.A.30(l), 145.A.75(g)	Aircraft maintenance program compliance	-
2.11	145.A.45(b)2, AMC 145.A.45(b), 145.A.42(b), AMC 145.A.42(b), AMC 145.A.50(a)	Airworthiness Directives procedure	-
2.12	145.A.45(d), 145.A.48(d), AMC 145.A.45(d), GM 145.A.48(d)	Optional modification procedure	-
2.13	145.A.45(g), 145.A.45(e), 145.A.45(f), 145.A.55(a), GM 145.A.55(a), M.A.201(c), GM 145.A.48	Maintenance documentation in use and completion of same	-
2.14	145.A.55(a), GM 145.A.55(a), 145.A.55(c)1, 145.A.55(c)2, 145.A.55(c)3, AMC 145.A.55(c)	Technical record control	-
2.15	145.A.50(c), 145.A.50(e)	Rectification of defects arising during base maintenance	-
2.16	145.A.30(g), 145.A.30(h)1, 145.A.30(h)2, 145.A.30(i), 145.A.30(j)5, AMC 145.A.30(j)(5), AMC 145.A.30(j)(5)(i), AMC 145.A.30(j)(5)(ii), 145.A.48(a), 145.A.50(a), AMC 145.A.50(a), 145.A.50(b), 145.A.50(c), 145.A.50(e), 145.A.50(d), 145.A.50(f), AMC 145.A.50(b), AMC1 145.A.50(d), AMC2 145.A.50(d), GM 145.A.50(d), AMC 145.A.50(e), AMC 145.A.50(f), 145.A.80, AMC 145.A.80, M.A.403 (b), 145.A.35(a), 145.A.55(a), 145.A.75(e), 145.A.75(c), 145.A.30(j)3, 145.A.30(j)4, AMC 145.A.30(j)(4), GM 145.A.30(j)(4), Appendix I	Release to service procedure	-
2.17	145.A.55(b)	Records for the operator	-
2.18	145.A.60(a), 145.A.60(b), 145.A.60(c), 145.A.60(d), 145.A.60(e), AMC 145.A.60(a), AMC 145.A.60(b), GM 145.A.60(a), GM 145.A.60(c)	Reporting of defects to the competent authority/Operator/Manufacturer	-
2.19	145.A.42(a), 145.A.42(d)	Return of defective aircraft components to store	-
2.20	145.A.42(d), 145.A.75(b)	Defective components to outside contractors	-

2.21	145.A.45(e), 145.A.55(c)2, GM 145.A.55(a)	Control of computer maintenance record systems	-
2.22	145.A.47(b), 145.A.47(c), 145.A.30(d), AMC 145.A.30(d), 145.A.25(a)1, 145.A.25(a)2, AMC 145.A.25(a)	Control of man-hour planning versus scheduled maintenance work	-
2.23	145.A.48(b), AMC1 145.A.48(b), AMC2 145.A.48(b), AMC3 145.A.48(b), AMC4 145.A.48(b)	Control of critical tasks	-
2.24	145.A.75(c), AMC 145.A.35(a)	Reference to specific maintenance procedures	-
2.25	145.A.48(c), AMC 145.A.48, GM 145.A.48(c)	Procedures to detect and rectify maintenance errors	-
2.26	145.A.47(c), AMC 145.A.47(c)	Shift / task handover procedures	-
2.27	145.A.45(c), AMC 145.A.45(c)	Procedures for notification of maintenance data inaccuracies and ambiguities to the type certificate holder	-
2.28	145.A.47(a), AMC 145.A.47(a), 145.A.47(b), AMC 145.A.47(b), 145.A.10, AMC 145.A.10, 145.A.65(b)1; GM 145.A.65(b)(1)	Production planning procedures	-

Part L2 Additional Line Maintenance Procedures [link to Findings](#)

L2.1	145.A.75(d)	Line maintenance control of aircraft components, tools, equipment, etc.	-
L2.2	145.A.75(d)	Line maintenance procedures related to servicing/ fueling/ deicing, etc.	-
L2.3	145.A.75(d)	Line maintenance control of defects and repetitive defects	-
L2.4	145.A.75(d)	Line procedure for completion of technical log	-
L2.5	145.A.75(d)	Line procedure for pooled parts and loan parts	-
L2.6	145.A.75(d)	Line procedure for return of defective parts removed from aircraft	-
L2.7	145.A.75(d)	Line procedure control of critical tasks	-

Part 3 Quality System Procedures [link to Findings](#)

3.1	145.A.65(c)1, AMC 145.A.65(c)(1), GM 145.A.65(c)(1), 145.A.65(c)2, AMC 145.A.65(c)(2)	Quality audit of organization procedures	-
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3.2	145.A.65(c)1 , AMC 145.A.65(c)(1) , 145.A.65(c)2 , AMC 145.A.65(c)(2)	Quality audit of aircraft	-
3.3	145.A.65(c)2, AMC 145.A.65(c)(2), 145.A.95(a), 145.A.95(b), 145.A.95(c)	Quality audit remedial action procedure	-
3.4	145.A.30(e), 145.A.30(f), 145.A.30(g), AMC 145.A.30(g), 145.A.30(h)1, 145.A.30(h)2, 145.A.30(i), AMC 145.A.30(h), 145.A.30(j)1, 145.A.30(j)2, AMC 145.A.30(f), 145.A.35(a), 145.A.35(b), 145.A.35(c), 145.A.35(d), 145.A.35(e), 145.A.35(f), 145.A.35(g), 145.A.35(h), 145.A.35(m), 145.A.35(n), 145.A.35(o), AMC 145.A.35(b), AMC 145.A.35(c), AMC 145.A.35(d), AMC 145.A.35(e), AMC 145.A.35(f), AMC 145.A.35(n), AMC 145.A.35(o), Appendix IV	Certifying staff qualification and training procedure	-
3.5	145.A.35(j), AMC 145.A.35(j), 145.A.35(k), 145.A.35(l), 145.A.35(h)	Certifying staff records	-
3.6	145.A.30(e)	Quality audit personnel	-
3.7	145.A.30(e)	Qualifying inspectors	-
3.8	145.A.30(e)	Qualifying mechanics	-
3.9	145.A.65(b)1, GM 145.A.65(b)(1)	Aircraft/ aircraft component maintenance tasks exemption process control	-
3.10	AMC 145.A.65(b)	Concession control for deviation from organization's procedures	-
3.11	145.A.30(f), AMC 145.A.30(f), AMC 145.A.65(b)(2), AMC1 145.A.30(e), GM2 145.A.30(e), GM3 145.A.30(e)	Qualification procedure for specialized activities such as NDT, welding etc.	-
3.12	145.A.75(b), AMC 145.A.75(b), AMC 145.A.10, 145.A.55(a)	Control of manufacturers' and other maintenance working teams	-
3.13	145.A.30(e), AMC2 145.A.30(e), GM1 145.A.30(e)	Human Factors training procedure	-
3.14	145.A.30(a)3, 145.A.30(b)3, 145.A.30(e) , AMC 145.A.30(a), AMC1 145.A.30(e) , AMC3 145.A.30(e) , AMC4 145.A.30(e), GM2 145.A.30(e), GM3 145.A.30(e), 145.A.35(a), AMC 145.A.35(a), Appendix IV to AMC 145.A.30(e)	Competence assessment of personnel	-

3.15		Training procedures for on-the-job training as per Section6 of Appendix III to Part-66 (limited to the case where the competent authority for the Part-145 approval and for the Part-66 license is the same).	-
3.16		Procedure for the issue of a recommendation to the competent authority for the issue of a Part-66 licence in accordance with 66.B.105 (limited to the case where the competent authority for the Part-145 approval and for the Part-66 licence is the same).	-

Part 4 [link to Findings](#)

4.1	145.A.70(a)13	Contracting operators	-
4.2	145.A.65(b)1, GM 145.A.65(b)(1), GM 145.A.70(a)	Operator procedures / paperwork	-
4.3	145.A.60(d), 145.A.65(b)1, 145.A.55(b), 145.A.55(c)1, 145.A.55(c)2, 145.A.55(c)3	Operator record completion	-

Part 5 Appendices

5.1	AMC 145.A.70(a)	Sample Documents	-
5.2	145.A.70(a)14	List of subcontractors	-
5.3	145.A.70(a)15, 145.A.75(d)	List of Line maintenance locations	-
5.4	145.A.70(a)16	List of Part-145 organisations	-

Implementation Checks

Ch.	List of checked documents

Findings link to [Part 1](#) [Part 2](#) [Part 3](#) [Part 4](#) [Part 5](#)

No	Ch.	Part-145 ref.	Description

Remarks, Recommendations

No	Ch.	Part-145 ref. (if any)	Description

Complete check of organization procedures including implementation checks performed. ☐

MOE amendments checked. ☐

Conclusion:

Klõpsa ja vali

Signed digitally by: Valige üksus.

Date: Kuupäeva sisestamiseks klõpsake siin.